



April 1, 2026
Meeting Minutes

Meeting called to order at 6:04pm | [Agenda](#)

Attendance

Attendee	Position	Email
Casey Denning		
Jessa		
Jenny		
Samara		
Leigh		
Carolina		
Carrie		
Dana		

Call to Order (5 minutes) - Jenny Marini

- A. Welcome attendees
- B. Roll Call

Approval of Minutes (3 minutes) Jenny Marini

- A. [Review previous meeting minutes](#)
- B. Call for corrections or additions
- C. Motion to approve minutes
 - a. Leigh & Carrie & Carolina Approved

Coaches Funding Request (10 minutes)

- Boys Lacrosse - uniforms
 - Requesting \$3400 for 30 uniforms - 2 jersey (home & away) & shorts
 - Used for next year

- Motion to approve, Jessa Stanton and all approved

Athletic Director's Report (10 minutes) erikredding@sccs.net

- Coach E was not in attendance
- Request to cover "Hudl" - split the cost, need additional information from Coach E
- Subscription is \$6-7k....50% split with Cardinal Club. A recurring expense that we would need to budget into future budget reviews

Treasurer's Report (10 minutes) - [Leigh Poitinger](#)

Cardinal Club Treasurer Report

April 1, 2026

Monthly activity

Current Account Balance: \$72,932.88 (as of 03-31-26)

Budget vs Actuals: See [Budget vs Actuals report](#) for YTD totals by budget category.

Monthly Summary: See [Statement of Activity by Month](#) for complete breakdown of income and expenses by category.

- **Income highlights for March:**
 - Comedy Night ticket sales: \$2,171.54 (still waiting for final sales to clear)
 - Gym snack shack sales: \$649
 - Field snack shack sales: \$309.50
 - Raffle: \$554
 - Membership Dues: \$309.40
- **Expense highlights for March:**
 - Snack Shack supplies: \$120.53
 - Snack Shack volunteer expense (Winter): \$2248.04
 - Fundraising event expenses: \$481.78
 - Senior honor cords: \$295
- **Accounts payable (not paid yet):**
 - Dance Team: \$800
 - Gym improvements: final expense TBD (\$5,000 budgeted)

Fundraising for February (community pass-thru to SCHS):

Distributions:	Amount
Boys Lacrosse	\$3,193.05
Girls Lacrosse	\$1,424.46
Cheer Team	\$1,600.00
Baseball	\$290.00
Boys Volleyball	\$600.00
Swim Team	\$806.24
TOTAL	\$7,913.75

Winter Volunteer Hours distribution

Cardinal Club took in \$11,240.18 in total sales during the winter season, which means that the volunteers earned a total of \$2,248.04 (20%) for their chosen sports.

Here's the breakdown of amounts earned for each sport based on the volunteers' designations:

Account	Amount
Boys Basketball	\$535.36
Boys Lacrosse	\$236.39
Boys Soccer	\$471.17
Boys Volleyball	\$7.85
Cheer	\$14.18
Cross Country	\$21.14
Dance Team	\$54.48
Girls Basketball	\$423.92
Girls Soccer	\$406.60
Girls Softball	\$17.80
Girls Volleyball	\$38.01
Girls Water Polo	\$21.14
Grand Total	\$2,248.04

Comedy Night Fundraising Event

101 tickets were sold for the event, based on DonorBox plus cash sales the night of the event. We're still waiting for income of about 25% of the ticket sales to hit our bank account (sales which occurred in the

final days before the event). A lot of ticket buyers chose to cover the credit card processing fees. Once the final settlement arrives I'll provide a full income and expense report for the event. Half of the net ticket proceeds will go to Clay Hausmann, as agreed.

Submitted by: Leigh Poitinger

Detailed reports available upon request.

Old Business (10 minutes)

- Scholarship
 - On the website and What's Chirping
 - Deadline: April 30th
 - 5 applications
 - Will present on Senior Award Night - May 21st
- Gym Refresh Final Review & Approval
 - Leigh motions to approve up to \$15k for the gym refresh, Carolina second and Dana third

New Business (10 minutes) - All

- Incoming board/coordinator members
 - Roles Open for '26-'27 School Year - need to publish in "Cardinal Weekly" and social posts
 - Gym Snack Shack
 - Field Snack Shack
 - Social Media
 - Merchandising
 - Membership
 - Gate Collections
 - How can we leverage the team parent to facilitate and support snack shack coverage
- Graduation Requirements (athletic cords?)
 - Jenny ordered 200 athletic cords and more charms - Mrs. RK has a Google doc to request
 - Senior Google Classroom - this is a centralized location for information

Fundraising Updates: (30 minutes) - Kari Steele & Carolina DaCosta

- Empty Nest Fundraiser - March 28th
 - Would like to host this again, annually
 - Host in the auditorium again
 - Promote the raffle & bake sale better next year
 - Priority dates

- Bill as “One Man Show”
- Explore in the Fall

Cardinal Club Coordinator Reports (15 minutes)

Memberships: (5 mins) - Richard Yee

Cardinal Club Membership Chair Report

April 1st, 2026

Monthly Summary

1 new Family memberships, 4 cards issued

Total revenue \$100

Yearly Summary (since August)

121 family memberships

9 individual memberships

29 couples memberships

1 gold membership

Total Revenue \$15,725

Announcements (3 minutes) - Jenny Marini

- Friday - April 24th: Cornhole & Line dancing
 - Funds toward safe & sober grad night
- April 18th - Pilates on the Lawn
- Prom tickets are \$55, go up after spring break

Adjournment (2 minutes) - Jenny Marini

- Next meeting: May 6, 2026
- Motion to adjourn - Dana

Meeting adjourned at 7:20 pm

Note: Please bring any questions or additional agenda items to Jenny prior to the meeting.

Coordinator Reports

- Communications - Joy Clark-Wilson
- Field Snack Shack - Jenny Marini
- Fundraising - Kari Steele & Carolina DaCosta
- Gym Snack Shack - Dana Thomsen
- Membership - Richard Yee , [Emily Coonerty](#)
- Merchandise - Jennifer Kuechle
- Social Media - Jessa Stanton
- Volunteer - OPEN
- Website - Regan Eymann

Action Items:

Action	Owner	Due Date	Status
Action Items from 4/1/26 Meeting			
End of school year summary of all the fundraising and which teams	Joy Clark-Wilson	May	
Can we reach out to the coaches who are eligible for uniform refreshes?	Leigh Poitinger and fundraising-coc... ?		
Inquire with Clay about available dates for performance in Fall	president@schs...		
Dancing with the Stars Date for next year - Jenny to reach out to Ms. Gentile	president@schs...	fall showcase and DWTSCS for the 2026/27 academic year. Showcase: Wednesday, December 2nd (dress rehearsal) - 2:15-4:15 PM Thursday, December 3rd (dress rehearsal) - 3:45-5:45 PM Friday, December 4th (show) - 4-8 PM Saturday, December 5th (show) - 4-8 PM	

		DWTSCS: Wednesday, March 24th (dress rehearsal) - 2:15-4:15 PM Thursday, March 25th (dress rehearsal) - 3:45-6:15 PM Friday, March 26th (show) - 4-8 PM	
Review Hudl with Coach E and all have questions to ask at the next meeting - add to May agenda			
Action Items from 3/4/26 Meeting			
None			
Action Items from 2/4/26 Meeting			
Meeting with the leaders of the boosters to align on events/activities			
Coach E will remind spring coaches to get their Donor Boxes setup	Kari Steele		
Action Items from 1/7/25 Meeting			
“Signing Day” Senior - will add the information and process on how to coordinate this with the AD onto our website	Joy Clark-Wilson Kari Steele / Regan Eymann		Coach E will provide us the date going forward and we will add

			to our website/social
Gym refresh - moving along, working with the district. More updates next month.	Samara Halterm...		Awaiting feedback from Paul
Work together to update the website with the start/end dates of DonorBox, this will support Regan to prioritize	Regan Eymann Kari Steele		Kari is going to reach out to Regan
Merchandise - order new hoodies (new color)	Jenny Marini & Jennifer Kuechle		DONE
Kick off Empty Nest and All the Rest Fundraiser	Jenny Marini		
Kari needs stickers and lanyards for the warriors to work on this	Jenny Marini		DONE
Next year's board members and committee coordinators	All - email Jenny official notice if you are not going to be returning next year	Need Field & Gym Snack, Merchandise, Gate Coordinator	
Action Items from 12/3/25 Meeting			
What were YOY memberships?	Richard Yee	Jan meeting	
"Signing Day" - Senior (support announcement) coordinate with Coach E	Joy Clark-Wilson	asap	
Add the donorbox start/stop dates to the Cardinal Club corp calendar	Kari Steele	asap	
Gym refresh - district approval	caseydenning@...		

Gym refresh- confirm all of the branding and potentially painting, digital or other displays	Samara Halterm... and Alice Crumrine and Jenny Marini	Meet at the gym week of 12/15	
State Banner updates - in the gym	Joy Clark-Wilson -> erikredding@sc...		
Action Items from 11/5/25 Meeting			
Action Items from 10/1/25 Meeting			
Action	Owner	Due Date	Status
Create foam board A frame Snack Shack Signs	Joy Clark-Wilson Jenny Marini	ASAP	Created design and sent to Jenny
f/u with Girls Volleyball email regarding clarification on poles	Jenny Marini	Spring?	Pending update from district (?)
Speak with Egg owner, Michael, once Egg functional	Richard Yee		
Finalize insurance purchase	Richard Yee		
Put Membership/Merchandise Sales volunteer on the SUG	Jenny Marini		
Work with Elena (girls soccer parent) to have in Snack Shack open for girls and boys soccer games	Joy Clark-Wilson		

Verify if there are any district funds that can be used to purchase new volleyball poles	caseydenning@...		
Handoff Communication Chair roles	Samara Halterm... Joy Clark-Wilson	Completed	
Create "best practices" doc/verbiage on how teams can best work with the Club on social media	Jessa Stanton		
Create "one big email" listing all the tips/tricks/best practices to send to coaches/team parents at beginning of seasons	Kari Steele Joy Clark-Wilson		
Get the Girls Flag FB jamboree on the calendar	Richard Yee Kari Steele		
Outstanding Items from 9/3/25 Meeting			
Continue coordination with Warriors representative for promotional game event planning	Kari Steele & Carolina DaCosta	ASAP	Monthly meetings scheduled
Send product catalogs and samples information to Cardinal Club members Provide contact information for sideline store management to add Cardinal Club merchandise Set up brand guide template for uniform standardization across all teams	Samara Halterm...	9/7 - sent LJ an email requesting the action items, incl Jenny & Jennifer	9/28/25: requested again