



ATHLETIC BOOSTERS

December 2, 2020

Meeting Minutes

- I. **Attendance:** Heather, Gina, Lorena, Monica
- II. **Approval of minutes:** Heather motioned to approve minutes from last meeting Gina seconded.
- III. **Membership Report: (Heather for Christine)** Announcement: Board membership should try to purchase a single membership. Heather, Gina and Lisa have a membership. According to club bylaws, CC members must be official members in order to be able to vote. Single membership cost is \$50.
- IV. **Treasurer's Report: (Gina)** End of November balance was \$36,712 which is \$1,000 less than balance at end of October. Constant Contact, Girls BB, Pacific Cookie Company and Bagelry checks cleared. \$258 in revenue was brought in from mask sales.
- V. **Athletic Director's Report: (Heather for Erik)**
 - a. Eric provided Heather a coach list for mask distribution.
 - b. Athletic Department waiting for the Governor's announcement on guidelines for sports reopening.
- VI. **Team Requests:(Coaches)**
 - a. No requests to report
- VII. **Social Media: (Lisa)**
 - a. Lisa and Larkin have been doing a great job with graphics for giveaways and social media postings.
 - b. Woodstocks' graphic was sent out through Constant Contact.
- VIII. **Snack Shack Report:**
 - a. No report

IX. Old Business:

- a. Face mask/Clothing fundraiser/Flags: 5 masks were sold at the movie and 8 were sold through Paypal.
 - i. Heather ordered 150 (size 3X2, cost \$1,287.53) flags from Best of Flags that were previously authorized. Flags sale price was determined to be \$25. Distribution for flags is to be determined. They are scheduled to arrive December 9th or 10th. Depending on the flag shipment arrival date, Heather will send an email trying to sell the flags along with the masks.
- b. School spirit supporting downtown businesses-December update: verve report of sales is pending from Desire. Woodstocks' pizza give away is happening this week. Marinis (¼ lb. gummies)event will be happening during the last week of school at their wharf location. Heather will send email reminders to parents and the band teacher.
- c. Open positions – Fundraising Events Coordinator; Vice President: Event Coordinator position is open. Heather is reaching out to people for recommendations on VP. Larkin, checking on a couple of options.
- d. Cardinal Egg: Danny to provide an update in the near future.
- e. Mascot Update: Eric gave costume to Katie and it was used during the drive in movie event. Heather will help Katie with mascot spirit ideas.
- f. Coach outreach: December 14th is the estimated official start date for sports. Heather will deliver masks, letters and Coach Request forms when practices start back up again. Gina will print forms and letters in color.
- g. SCHS Drive In: The drive in movie was successful and about 90 out of the 120 tickets were sold.

X. New Business

- a. Assist PTA with collection of funds for Downtown dollars for staff/teacher appreciation: Gina hosted the collection of funds on the CC website. The community donated \$4,600 which will translate into \$50 gifts per person. Monica collected the cards. We will be doing an email acknowledgement for the 88 donors. If it gets too cumbersome, we will split the list.
- b. Tax Filing: The 2019 federal and state filings have been completed. The state attorney general filing has also been completed and the secretary of state filing will be completed in the next week and will require a \$25 filing fee.

XI. Open Presentations: ASB created a Thank You video for the Cardinal club: Katie sent it to Heather and it was shared during the meeting.

**End time 7:45 P.M.
Next Meeting 1/06/2020**